

## Guide for Trainers

This training package consists of the following six (6) modules:

- Module 1: Understanding the Multiple Needs of Families Involved with the Child Welfare System
- Module 2: Understanding Substance Use Disorders, Treatment, and Recovery
- Module 3: Understanding Mental Disorders, Treatment and Recovery
- Module 4: Engagement and Intervention with Parents Affected by Substance Use Disorders, Mental Disorders and Co-Occurring Disorders
- Module 5: Developing a Comprehensive Response for Families Affected by Substance Use Disorders, Mental Disorders and Co-Occurring Disorders
- Module 6: Understanding the Needs of Children of Parents with Substance Use or Mental Disorders

The six modules can be presented in sequence from 1 to 6, and any module can be presented as a stand-alone training.

Each module includes a training plan that includes fully developed trainer scripts and PowerPoint slides. Each module can be presented in approximately three hours.

The **training plan**, embedded within trainer scripts, gives guidance to a trainer presenting the module. The guidance describes how to conduct facilitated discussions, some of which are based on a printable vignette that follows the training plan. The time frame for presenting each component of the module is included in the training plan.

The **trainer scripts** embedded in each training plan correspond to the **PowerPoint presentations** and provide details of the trainer's discussion of the topics. The trainer script references each PowerPoint slide by number. Optional exercises are noted in several places. These are instances where the information can be generated through discussion if time allows.

Some modules have handouts and additional attachments. The trainer script addresses each handout. Handouts should be printed ahead of time for the trainer to distribute to participants. The additional attachments are for the trainer's reference and can either be incorporated into the training or used as references for further information.

Each module also includes a list of resources where trainers and participants can find additional information on topics of interest. These resources are included on the Internet Resources List at the conclusion of each training plan. Trainers may want to review the resources, as they provide additional insight into the content of the training. The Resource list can also be printed ahead of time if the trainer wants to distribute it to the participants as a handout.

### *Intended Audience*

This training is for use with pre-service or in-service child welfare workers, with a focus on basic information. However, this training is not designed for advanced practitioners. This information is general enough for all practitioners, but may be more useful for on-going case managers. Emergency Response workers may find this information useful to identify parental issues especially when child abuse or neglect is not indicated. If child abuse or neglect is indicated, then ER workers can identify these issues and communicate their findings to those responsible for investigation and ongoing care.

### *Trainer Qualifications*

Trainers should be knowledgeable about substance abuse, mental health and child welfare systems. They should at least be familiar with the policies and laws that impact agency decision-making to ensure the information is presented in the proper context. If the trainer does not have specific knowledge in substance abuse or mental health, then he/she should reach out to the substance abuse or mental health agencies in the area for support.

### *Terminology*

Specific terms are used during the course of this training. To understand the purpose and intended meanings of these terms, please review the Trainer Glossary. This glossary may also serve as a resource or handout for training participants.